



# Standard Bank Limited

Information Technology Division



## Standard Pay: User Manual

Login Portal: <http://10.130.117.130/rmsSbl/rmsSbl/login/loginForm>

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## 1.1: LOGIN PORTAL:

Please input your login name and password for first login. After first login, please change your password.



Please read the instruction for setting up your password. After inputting your new password twice click 'Submit' button.





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## 2.1. ADD/SEARCH CUSTOMER KYC:

After user login, please click on Remit. Management → Remit Payout menu.

Remittance Management System of Standard Bank Limited

Principal Branch

### Existing Customer(KYC) Data Searching

ID Number

Searching Result(Total Records Found: 0)

Customer Code	Customer Name	Mobile Number	Date of Birth	ID No.	ID Type	Inputed Branch	Action
Searching Result(Total Records Found: 0)							

If the customer is new, then click for add New customer data. Existing customer can be found by searching using ID number or mobile number or customer code or customer name. Once the customer data is inputted, a customer can be found by any branch.

Remittance Management System of Standard Bank Limited

Principal Branch

### Insert Remittance Customer(KYC) Data

After full fill the required field, click the Submit button.

Customer Name\*:

ID Type\*:

ID No.\*:

Date of ID Issued:  Date of ID Expiry:

Date of Birth\*:

Gender\*:

Mobile No. (11 Digits)\*:

Name for\*:  Father:  Spouse:

Name of Father/Spouse\*:

Address:

Postal Code:

Notes:

Please insert the customer data and submit. After inserting the customer data, remittance is ready to payout.

Remittance Management System of Standard Bank Limited

Principal Branch

### Existing Customer(KYC) Data Searching

Customer Code

Searching Result(Total Records Found: 1)

Customer Code	Customer Name	Mobile Number	Date of Birth	ID No.	ID Type	Inputed Branch	Action
100017	Abc Def	01234567890	01/01/2000	6547931456	National ID	PRINCIPAL BRANCH	<input type="button" value="Payout GCC Remit."/> <input type="button" value="edit"/> <input type="button" value="delete"/>



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## 2.2: PAYOUT REMITTANCE:

Please click on Payout desired remittance product and type transaction reference/PIN number provided by customer.

The screenshot shows the 'Remittance Management System of Standard Bank Limited' interface. The main heading is 'Put Txn./Ref. Number for GCC Remit. Data Capturing'. The form contains the following fields:

- Product\*: GCC Remit
- Customer Code: 100017, abc Def
- ID No.\*: 6547931456, National ID, Mobile No.: 01234567890
- Branch\*: PRINCIPAL BRANCH
- Trn. Ref. No.\*: (empty)

A blue 'Next' button is located at the bottom of the form. A black arrow points from the text above to the 'Trn. Ref. No.\*' field.

If the transaction number is correct then below screen will be appeared.

Please note that, if you select **Is Incentive Applicable** only then incentive amount will be disbursed otherwise no incentive will be payable. You can select this from here. After checking everything type the payment amount here and click submit.

The screenshot shows the 'Remittance Management System of Standard Bank Limited' interface. The main heading is 'Details Remit. Info. for Payout'. Below the heading, it says 'For entry , please fill up following filed then click the Submit for Payout button'. The form contains the following fields:

- Product\*: GCC Remit, Trn. Ref. No.\*: 119942209733
- Customer Code: 100009, Ataur
- ID No.\*: 7946113161511, National ID, Mobile No.: 01716984718
- Branch\*: PRINCIPAL BRANCH
- Amount to Pay: 39291.55, Thirty Nine Thousand Two Hundred Ninety One and Fifty Five Fils Only
- Is Incentive Applicable?: Yes (selected), Remit Status: UnPaid
- Sender Information from GCC: Name of Sender: MALAKA SAMED, Sender Country: United Arab Emirates
- Receiver Information from GCC: Name of Receiver: FATEMA BEGUM, Receiver Address: Street ABC , Bangladesh
- Put Payable Amount\*: 39291.55
- Remarks: (empty)

At the bottom, there are two buttons: 'Submit for Payout' (blue) and 'Cancel' (red). Two black arrows point from the text above to the 'Is Incentive Applicable?' dropdown and the 'Put Payable Amount\*' field.



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When the transaction is successful you can generate payment slip by clicking here.

Remittance Management System of Standard Bank Limited
Principal Branch

**Branch Office Menu**

Home Page

**Remit. Management**

Remit. Payout

Search Payout Data By Txn.

**Reports Related**

Reports on Remit. Disburse

Remittance Disburse(Payout) Successfully

Trns.Ref. Number: 119942209733

Generate Slip
New Remit. Payout

The report will be generated as PDF format. Please save and print out the document. Please keep the Branch copy of the printed document for compliance purpose.

 <b>STANDARD BANK LIMITED</b> <small>Sharaf Description Bank</small>	<b>STANDARD BANK LIMITED</b> <b>PRINCIPAL BRANCH</b> <b>Customer Copy</b>	 <b>GCC REMIT</b> <small>Money In Minutes</small>
<b>Product Name: GCC Remit</b>		
<b>Trn. Ref. No.:</b> 119942209733 <b>Principal Amount:</b> 39,291.55 <b>Incentive(2.5%):</b> 982.00 <b>Total Amount:</b> 40,273.55		<b>Cust. Code:</b> 100009 <b>Cust. ID No.:</b> 7946113161511(National ID) <b>Cust. Cell No.:</b> 01716984718 <b>Posting Date:</b> 02/03/2023
<b>Amount in Word: Forty Thousand Two Hundred Seventy-Three And Fifty-Five Polca only.</b>		
<b>Beneficiary Name:</b> Abaur <b>Customer Address:</b> sad <b>Sender Name :</b> MALAKA SAMED <b>Sender Country:</b> United Arab Emirates		
Principal Branch Payout Date: 02/03/2023 10:41	(Authorizer) Print Date: 02/03/2023 11:24	
<b>Product Name: GCC Remit</b>		
<b>Trn. Ref. No.:</b> 119942209733 <b>Principal Amount:</b> 39,291.55 <b>Incentive(2.5%):</b> 982.00 <b>Total Amount:</b> 40,273.55		<b>Cust. Code:</b> 100009 <b>Cust. ID No.:</b> 7946113161511(National ID) <b>Cust. Cell No.:</b> 01716984718 <b>Posting Date:</b> 02/03/2023
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